

ODSTOCK PARISH COUNCIL

An Ordinary meeting of Odstock Parish Council was held on 5 March 2018 in the Nunton Recreation Field Pavilion.

Present: Sally Nelson (Chairman), Rod Poynting, Stephen Stapley, Richard Parsons (Clerk), Wiltshire Cllr Richard Clewer and no members of the public.

Apologies: Nigel Start (Vice-Chairman), Thomas Newman and Colin Berry.

01/18 Councillor Resignation: Due to the resignation of Gavin Simmonite, a vacancy has arisen in the Office of Odstock Parish Councillor. The formal notice of vacancy will expire on 8 March and if an election is not requested by that date, then OPC must fill the vacancy by co-option as soon as practicable. A notice will be published in the April News & Notes edition.

02/18 Declaration of Interest: None.

03/18 Minutes of the Ordinary OPC meeting held on 11 December were approved and signed by the Chairman.

04/18 Community Initiatives:

- a) **Radnor Hall Committee:** Nothing to report, however, OPC's grant of £250 has been gratefully received.
- b) **Odstock Kiosk:** The installation of shelving is complete and donated books are appearing in the former telephone box.
- c) **Bodenham Telephone Kiosk:** It was agreed to ask British Telecom to remove the abandoned telephone box.
- d) **Neighbourhood Plan:** Planning Guidance advice about Neighbourhood Plans is awaited from Wiltshire Council.
- e) **Communications:** OPC's application to Central Government's Transparency Fund has yet to be determined.
- f) **Information Commissioner:** It was agreed that it will be prudent for OPC to be registered as a Data Controller.

05/18 Nunton Recreation Field:

- a) **Grass Cutting:** Having held the price for the last two years, there is likely to be a modest increase for this year.
- b) **Pavilion:** Cllr Poynting reported that the fire extinguishers had been tested, the light sensors in the toilets had been replaced where necessary and the PAT testing of electrical appliances is scheduled to be updated.
- c) **Donations:** OPC has received £100 from Diabetes UK and a £200 contribution from the ONB Fete Committee.
- d) **Play Area:** Cllr Poynting reported on the deteriorating wooden picnic tables, fence posts and one of the uprights on the children's swing, all of which will soon need refurbishing or replacing. Funds have been budgeted and set aside for this.

06/18 Transport, Roads and Footpaths:

- a) **Wiltshire Council Highways:** The Chairman reported the pavements towards Bodenham, past the Radnor Hall, appeared to have been cleared, also, from Odstock crossroads towards the Nursery school. The footpath along the A338 towards Britford will be listed as a high priority on the next Parish Steward's 'issues' log. Highways meeting on 1 May.
- b) **Timber Bus Shelters:** Cllr Poynting reported the Odstock shelter as being in a better condition compared to the one on the A338. It was agreed to invite feedback in the April edition of News & Notes by explaining OPC's dilemma in deciding whether to repair or remove the shelter on the A338. The Odstock shelter is still fit for purpose.

07/18 Planning: Planning application **18/01028/FUL** Proposed solar lighting and resurfacing of the car-park at the Yew Tree Inn, Odstock. Members will review the online documentation and OPC's response will be agreed by email prior to submission to the Wiltshire Council Planning Department.

08/18 Reports and Correspondence:

- a) **Wiltshire Council:** The next Area Board meeting is at Trafalgar School, Downton on Wednesday 28 March.

09/18 Finance:

- a) **Budget for 2018-2019:** Bus shelter and Play Area refurbishment is likely to use a substantial amount of resources.
- b) **GDPR and OPC's Website:** A successful outcome to OPC's Transparency Fund application will help with the ongoing cost of website maintenance, hosting and GDPR Compliance through the publication of OPC's Policies and Documents.
- c) **Payments:** The following were approved:

Bawden Contracting Services Ltd - Grass Cutting	610	£407.15p
Society of Local Council Clerks - Subscription	611	£72.00p
Association of Local Council Clerks - Subscription	612	£30.00p
Information Commissioner - Registration Fee	613	£35.00p
R Parsons - Clerk's salary and expenses, on account	613	£765.00p
C Berry - Phonebox Materials	614	£25.33p
R Poynting - Pavilion Maintenance	615	£31.90p
Wessex Water - Nunton Field Water	DD	£13.87p
Southern Electric - Nunton Field Electricity	DD	£54.14p

10/18 Any Other Business (for information only): None.

11/18 The Annual OPC meeting is scheduled for Monday, 14 May 2018 following the Annual Parish Meeting.

The meeting closed at 8:47pm