

ODSTOCK PARISH COUNCIL

The Annual meeting of Odstock Parish Council was held on 9 May 2016 in the Pavilion, Nunton Recreation Field.

Present: Gavin Simmonite (Chairman), Rod Poynting (Vice-Chairman), Stephen Stapley, Nigel Start, Sally Nelson, David Williamson-Jones, Wiltshire Cllr Julian Johnson, Richard Parsons (Clerk) and twenty members of the public.

Apologies: Colin Berry.

12/16 Annual Parish Meeting: a) **Shepherds Close:** Several residents in attendance reported the severe congestion in the parking area adjacent to the Odstock Recreation Field exacerbated by people visiting the new Play Area.

b) **Steering Group for Neighbourhood Plan:** The widely publicised results of the questionnaire were discussed.

13/16 Election of Chairman and Vice-Chairman: Cllr Poynting proposed and Cllr Nelson seconded, Cllr Simmonite as Chairman. Cllr Start proposed and Cllr Williamson-Jones seconded, Cllr Poynting as Vice-chairman.

14/16 Declaration of Interest: None.

15/16 Delegation of Functions: LGA 1972 s101 allows for the functions of a statutory authority to be discharged through a committee, sub-committee, officer or any other local authority. It was unanimously agreed that when necessary, statutory functions would be delegated to the Parish Clerk as Proper Officer of Odstock Parish Council.

16/16 Meeting Dates: 4 July, 12 September, 12 December, 13 February 2017 and the Annual meetings on 15 May 2017. In accordance with LGA72 sch.12 s.9(1), Extraordinary PC meetings can be called by the Chairman at any time and may be subject to LGA72 sch.12 s.10(2) requiring three clear days notice. Meeting cancellations will be similarly advised.

17/16 Minutes of the Ordinary OPC meeting held on 8 February were approved and signed by the Chairman.

18/16 Community Initiatives:

- a) **Radnor Hall Committee:** The programme of improvements, including redecoration, heating improvements, fire safety and public address system are all close to completion and fund raising initiatives and hall lettings continue to improve. The committee very much hope these improvements will lead to a significant increase in Radnor Hall usage and they are planning to have an interactive presence at the ONB Fete on 9 July. Some of the Hall's uses will also be revealed.
- b) **Longford Estate Presentation:** The Agent introduced their award-winning Architect who proceeded to explain how the Estate envisage developing three sites in Nunton. A small-scale residential development of a maximum of 15 homes is planned for the farm buildings site, opposite the Old Dairy houses. The Elm Tree site will accommodate 2 homes and the Longford Farm site will be a mix of light industrial, business and residential. A permissive path across the Ebbles will link Longford to Nunton. The Estate is very conscious of the contentious nature of planning issues and wants to reassure villagers of their desire to involve residents in the planning as much as possible. The presentation involved a number of artists' impressions for general discussion and it was stressed that plans are at a very early stage and all ideas will be considered. Some of the issues raised included sewerage considerations and increased traffic flows.
- c) **Parish/Community Planning:** Cllr Nelson delivered a comprehensive report on the outcome of the questionnaire survey. 104 of the 246 delivered questionnaires were returned and revealed concerns over the state of the roads, excessive speeds, agricultural traffic and mud on the roads. Agreed, the Steering Group will formally apply to designate Odstock Parish as a Neighbourhood Area and will proceed to produce a Neighbourhood Plan on behalf of Odstock PC.
- d) **Yew Tree Public House:** There was a discussion about formally designating the Yew Tree as an 'Asset of Community Value' so that there would be a greater incentive for the owner to be more supportive of their new tenant publican.

19/16 Nunton Recreation Field:

- a) **Pavilion:** Cllr Poynting reported two quotes (£3,300 and £3,142) for seven windows and two doors. Agreed, to seek grants from the Area Board and other sources. OPC will become eligible for the Community Landfill Fund in Nov-2016.
- b) **Scale of Charges:** Agreed, to always request a donation to cover costs when asked about using Nunton Field facilities.

20/16 Transport, Roads and Footpaths:

- a) **Wiltshire Council Highways:** Cllrs Berry and Start will be available to liaise with the Parish Lengthsman.
- b) **Community Area Transport Group:** Either Cllr Start or Cllr Berry will attend the next CATG meeting on 22 June.
- c) **Resurfacing and Traffic Calming along the C12:** Still no clear indication of when this is scheduled to commence.
- d) **Fly Tipping:** The illegal dumping of waste is a criminal offence and must be reported to Wiltshire Council.
- e) **A338/C12 Junction:** OPC is awaiting further proposals from Wiltshire Council.
- f) **Community Speedwatch:** Cllr Start reported that he is awaiting confirmation about the availability of training.
- g) **Speed Indicator Displays:** A schedule of deployment has yet to be agreed with the SID operators and suitable sites along the C12 will need to be identified so that OPC is ready to receive their deployments.

21/16 Planning: There were no planning applications for consideration.

22/16 Reports and Correspondence:

- a) **Wiltshire Council:** The next Area Board meeting is at the Trafalgar School, Downton on 27 May. The Clerk agreed to attend on behalf of OPC.
- b) **Wiltshire Association of Local Councils:** Cllr Nelson expressed an interest in learning more about the legislation governing Parish Councils. WALC produce a monthly newsletter and have a comprehensive website. OPC's membership fee to WALC includes a fee to the National Association of Local Councils and a subscription to the bi-monthly publication entitled 'Clerks and Councils Direct'. Cllr Nelson will be kept informed.

23/16 Finance:

- a) **Bank Accounts:** It was agreed to continue maintaining Odstock PC's Bank Accounts with Lloyds Bank plc.
- b) **Staff Costs for 2015-2016:** The Parish Clerk's salary of £50.77p per week was in line with expectations.
- c) **Accounts for 2015-2016:** OPC's Internal Auditor had verified Odstock PC's accounts as presented. Income of £11,834.15p for the year includes a grant of £143.29 from Wiltshire Council, donations of £175, bank interest of £4.10 and the balance of £11,411.76p from the precept. Expenditure of £9,822.78p includes £1,317.60p spent on refreshing the safety surface at the Nunton play area, £3,458.80p on rents, grass-cutting and maintenance, £850 on grant support for village groups and £4,196.38p on general administration. The balance of £8,375.49p being carried forward includes £3,400 reserved for Capital Funding and £2,500 earmarked for incidental maintenance expenses in the Nunton Recreation Field.
- d) **Annual Return for 2015-2016:** Members answered all of the Governance questions in the affirmative.
- e) **Chairman's Allowance for 2016-2017:** Up to £100 will be made available to the Chairman for expenses of office.
- f) **Zurich Municipal Insurance Premium for 2016-2017:** The invitation to renew, for £509.77p, was approved.
- g) **WALC Membership for 2016-2017:** Subscription renewal of £214.79p inc VAT was approved.
- h) **Receipts:**

Wiltshire Council – First instalment of the precept	£6,008.40p
Wiltshire Council – First instalment of precept grant	£25.79p

- i) **Payments:** The following were approved:

Bawden Contracting Services Ltd – Grass Cutting	567	£403.13p
Wiltshire Association of Local Councils – Subscription	568	£214.79p
Community First Trading – Zurich Insurance Renewal	569	£509.77p
R Parsons – Clerk's salary and expenses, on account	570	£912.00p
Southern Electric – Nunton Field Electricity	DD	£19.72p

24/16 Any Other Business (for information only): Cllr Start reported that an agreement had been reached to designate 8 parking spaces in the Odstock Church car-park to alleviate the need to park on the road outside of the Nursery School.

25/16 The next Ordinary OPC meeting is scheduled for 4 July.

The meeting closed at 9:15pm