

Odstock Parish Council

Dear Councillor,

You are hereby summonsed to attend the annual meeting of Odstock Parish Council to be held at **7:30pm** on Monday, **18 May 2020**, online - please request access in advance.

Yours faithfully, R P Parsons - Parish Clerk - Tel: 01794 341405 - www.sp5.org/odstock/opc/

Prior to the commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business. Please contact the Parish Clerk in advance of the meeting to request access to this online meeting.

AGENDA published on 14 May

- 1: Election of **a)** Chairman and **b)** Vice-Chairman. **c)** Declarations of acceptance of office.
- 2: To receive and consider acceptance of apologies for absence.
- 3: To receive any Declarations of **a)** Personal Interest, or **b)** Personal and Prejudicial Interest.
- 4: To confirm procedures for delegating Odstock PC's statutory functions. LGA 72 s.101 refers.
- 5: **Meeting Dates:** 6 July, 7 September, 7 December, 8 February 2020 and 17 May for the Annual meetings.
- 6: To consider and approve Minutes of the Extraordinary Council meeting held on 23 March 2020.
- 7: **Community Initiatives:** To receive a report of how Odstock parish is coping with the threat of COVID-19.
- 8: **Nunton Field:** To receive a report on the proposed Play Area replacement for the sum of £15,198.05p.
- 9: **Transport, Roads and Footpaths:** **a) Wiltshire Council:** Highways Maintenance report.
b) CATG Projects: To consider how the Nunton footpath project will be interrupted by COVID-19.
- 10: **Planning:** No new applications. Recent Planning Decisions at <https://sp5.org/planning/>
- 11: **Reports & Correspondence:** **a)** Wiltshire Council. **b)** Local Area Board meetings: 2-Jun CANCELLED.
c) Police. **d)** WALC. **e)** Local Agenda 21. **f)** Community First. **g)** Cranbourne Chase & WWD AONB.
- 12: **Finance:** **a)** To consider the Annual Governance Statement for 2019/20: Section 1 of the AGAR.
b) To acknowledge the clerk's salary as being £54.12p per week for 2019/20.
c) To approve the accounts for y/e 31 March 2020 and identify earmarked funds for specific projects.
d) To acknowledge the AGAR Certificate of Exemption from a Limited Assurance Review for 2019/20.
e) To consider and confirm the renewal of OPC's Insurance Policy with Zurich Municipal for 2020/21.
f) To confirm membership of the Wiltshire Association of Local Councils for 2020/21 at £188.63p.
g) To review and agree a budget for 2020/2021 including a Chairman's allowance of £100.
h) To acknowledge the carrying forward of £457 of the Transparency Fund Grant.
i) To approve the continued operation of OPC's bank accounts with Lloyds Bank plc.
j) To confirm and authorise for payment £366 bi-monthly to satisfy the grass-cutting contract for 2020/21.
k) To confirm and authorise for payment a schedule of accounts dated 18 May.
- 13: **a) AOB** – for information only. **b)** To confirm 6 July as the date of the next Ordinary OPC meeting.

This Meeting of ODSTOCK PARISH COUNCIL is on
MONDAY, 18 MAY 2020
ALL ARE WELCOME TO ATTEND